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New & Exciting....
Let's see who will be the FIRST person to contact HR with the winning newsletter..... this time it is NOT a winning message however, it is something "spooky". Think you know where it is??? Don't forget you must contact HR—373-3745 ext. 402 for Brandee or 404 for Penny.

Happy Haunting !

WMCAP INFORMER

FALL EDITION

SEPTEMBER 1ST, 2010

Ohio Benefit Bank

The Ohio Benefit Bank (OBB) at Washington-Morgan Community Action helps low to moderate-income individuals navigate the world of public assistance. Through this program, clients can see what programs they qualify for and have a trained professional assist in the process.

Different programs that clients can apply for through this program include food stamps, child care subsidies, health coverage, school lunch programs, tax filing, HEAP, and many others. Many clients will be surprised at what they are eligible for. The best part of this program is how it simplifies the process. Rather than filling information out multiple times, the program only asks for entry once. Clients do not have to apply for every program; they may pick and choose what to take advantage of or what they do not want. For more information on the Ohio Benefit Bank program, please contact Tara Douglas at (740) 373-3745 ext. 113.

*Article contributed by Lauren Behe, Vista Volunteer



Homeless Prevention and Rapid Re-Housing Program (HPRP)

With money from the American Recovery and Reinvestment Act, the HPRP helps those who are on the brink of homelessness. It helps those either keep the housing that they are currently residing in or to move into more stable housing. However, this is not emergency shelter program or connected through Section 8 Housing Assistance. Its goal is to end homelessness and work towards housing security. Assistance is limited and based on individual need.

In order to qualify, the client must be homeless or nearly homeless. These terms can mean that someone will be evicted, foreclosed upon or have no residence. This will be determined by the case manager. For more information on this program, please contact Tracy Carver at (740) 373-3745 ext. 104.

Daylight Savings Time ends November 7th, so don't forget to "Fall Back" One hour.



MARK YOUR CALENDARS



In observance of Labor Day, WMCAP will be closed on Monday, September 6th.

Also to observe the Thanksgiving Holiday WMCAP will be closed on Thursday, November 25th & Friday, November 26th.



* The remaining WMCAP holiday closures will be featured in the Winter edition of the WMCAP INFORMER.

UPCOMING EVENT PANCAKE BREAKFAST

AT NO IDEA Sports Dining
(Restaurant inside of Comfort Inn)
700 Pike Street,
Marietta, Ohio
Saturday,
November 6th, 2010

Anytime from 7:30 a.m. to 10:00 a.m.

Pancakes, sausage, and a drink will be served for \$5.00. Kids 5 and under eat FREE.

Interested in being a volunteer server, please contact Cathy Rees at 740-373-3745 ext. 315.

CONFIDENTIALITY REMINDER..

Please remember that the Agency has a confidentiality policy which protects our clients right to privacy, and just as equally protects an employee's right to privacy, along with protecting an individual's right to apply for a position within our agency. We should always be conscious of this, and think before we speak. The information we share may be truthful, but if the person we tell does not need to know the information for business purposes, that could be considered gossiping. Gossip could not only hurt people's feelings, it could destroy positive work relationships and friendships, and reduce productivity.



Decoding the MSDS



Anything and everything you need to know about a chemical is found on that chemical's Material Safety Data Sheet (MSDS). This detailed information is prepared by chemical manufacturers or importers to educate you about the characteristics, risks and handling procedures for chemicals.

Our workplace has an MSDS for every hazardous chemical or substance that you use or encounter as part of your job. **Here's how to read an MSDS:**

- It consists of **eight sections**—identification and manufacturer's information, hazardous ingredients, physical-chemical data, reactivity data, health hazard data, fire-explosion hazard data, safe handling and use procedures, and control measures.
- Many of the items are labeled in **English** (U.S. Customary System) and **metric** (International System) units.
- The Department of Defense Hazardous Material Information Resource System uses 10 basic **Hazard Characteristic Codes (HCC)** to classify materials by their primary hazard characteristics. The HCC's are defined by letters A to Z, and each of these is broken down into additional subclasses such as A1, A2. While HCC's aren't required on the MSDS, they are often used.

*Article provided by: Top Safety



Welcome to the WMCAP Family.....

Nichole Holland-Early Head Start Teacher- PALS
Julie Leopold-Early Head Start Teacher Aide-PALS
Leslie Miracle-Sub Bus/Van Driver-H&T
Jill Hart-Sub Bus/Van Driver-H&T
Kenny Vignernon-Planning Asst. -Meigs Building
Steven Hallett-Weatherization Laborer-H&T
Daniel Miller-Weatherization Laborer-H&T
Titus Robison-Weatherization Laborer-H&T
TJ Bohl-Weatherization Laborer-H&T

KUDOS KORNER

Congratulations to our summer newsletter winner!! **Tammy Davis** (Head Start Lunch Assistant at Norwood) had the newsletter with the winning message. She won an emergency first aid kit. Way to Go Tammy!

We would also like to send out a "KUDOS" to everyone who participated in the Washington -Morgan Employee Picnics. Just by participating in planning, set-up, clean-up, donating deserts, cooking, or stopping by to have lunch we greatly appreciate your support.



The Ohio Summer Food Program started on June 21st and they have already served over 1,097 meals in both Washington and Morgan Counties.

*Please note: As of press time for this newsletter the meal count for August was unavailable. Stay tuned..



The Annual Pasta Dinner held in June helped raise \$1765.00 for the Secret Santa Program.

Fall Birthdays!!!

As the season starts to change and the leaves begin to fall let us not forget to wish those employees in September, October, and November a very HAPPY BIRTHDAY!

September

Kelynn House-Barton -2nd
Larry Steinel-6th
Janet Hamilton-7th
Melissa Doan-11th
David Brightbill -15th
George Johnston 17th

Carol Miller-20th
Steve Hill-22nd
Marilyn Schieleit-24th
Bonnie O'Brien-25th
Gerry Spencer-25th
James Paul-28th

October

Carrie McNamee- 7th
Jeremy Thomas-8th
Keith Vickers-10th
Elisha Davis-13th
Rosie Fourman-13th
Paul Croston-15th
Deanna Tidd-15th

Cheryl Gibbs-16th
Jane Edwards-18th
Mary Ann Perry-22nd
Nancy Wade-24th
John Hudspeth-26th
Lori Jackson-30th
Cindy Parsons-31st

November

Diana Loane-1st
Hank Starcher-2nd
Rick Moore-3rd
Tara Douglas-6th
Richard Ogden-6th
Mary McKee-7th

Susan Henrie-8th
Debbie Winstanley-8th
Carol Martin-17th
Anne Pfalzgraf- 23rd
Daniel Miller-27th
Megan Bever-29th



HAPPY BIRTHDAY!!

